

The 21st International Conference of Hong Kong Society for Transportation Studies

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<http://www.hksts.org/conf.htm>

Organizers:



Hong Kong Society for Transportation Studies



Member of VTC Group
VTC 機構成員

Technological and Higher Education Institute of Hong
Kong

NOTES FOR PREPARING THE FULL PAPER

1. GENERAL INSTRUCTIONS

The final full paper in MS Word compatible format should be submitted to the online submission system via <http://easychair.org/conferences/?conf=hksts2016> by **15 August 2016**.

Papers submitted for publication in the Conference Proceedings must not have been published or under consideration for publication elsewhere.

Authors who wish to be considered for (oral or poster) presentation ONLY must also submit a full paper. The full paper is for review purpose only and will not appear in the Conference Proceedings.

Please note that submission of papers does not constitute registration for the Conference. All participants must register and pay the appropriate registration fees; for more information, please visit the Conference Website: <http://www.hksts.org/conf.htm>

Please follow the *Instructions to Authors: Online Paper Submission* available on the Conference Website: <http://www.hksts.org/conf.htm> to upload the paper. If you cannot submit the full paper electronically, please submit a CD containing your full paper(s) to the following addressees by **15 August 2016**:

21th HKSTS International Conference Secretary Office
c/o Room 1106-8, 11/F, C C Wu Building
302-308 Hennessy Road, Wan Chai
Hong Kong

Late submissions will not be published in the HKSTS Conference Proceedings.

The full paper should be in English.

2. PAPER FORMAT

- A4 paper (210 mm wide by 290 mm deep) with 25 mm margins on all sides
- Times New Roman typeface in 11 point pitch
- Single spacing
- **8 pages maximum, including cover page, figures, tables, references, and appendices**
- Leave a blank line between paragraphs without indent
- **Text should be justified across whole page width**

3. STRUCTURE OF PAPER

3.1 Title and Abstract

The covering page of the manuscript should contain the following, and in the order specified below:

- The title of the paper
- The name(s) of the author(s) are typed in the sequence of: First name, then Middle name and Surname lastly. Surname is typed in All CAPITALS.
- Institutional Affiliation (including Department, Name of Organization and Country) and email address(es) of the Author(s)
- An abstract of up to 150 words
- Up to five keywords
- Subject area
- Preferred mode of presentation: Oral, Poster or No Preference
- Name of Presenter or key speaker
- Request for the consideration of publication in the Proceedings or not
- Submission for HKSTS Outstanding Student Paper Award or not

3.2 Main Text

These include the main body of the paper, beginning with the title, followed by the name(s) and affiliation(s) of the author(s), then the abstract and keywords.

3.2.1 Positioning of Paper Title, Author Names and Author Affiliations

- (a) Paper title to be centred
- (b) Leave one blank line between the paper title and author names
- (c) Both author names and author affiliations to be centred
- (d) Leave two blank lines between author affiliations and abstract

3.2.2 Main body of paper

The rest of the paper should be divided into sections and (optionally) subsections with sub-subsections. Sections must be numbered and their title typed in bold capitals (for example, **1. SECTIONS**). Subsections must be numbered using two digits and their titles typed in bold typeface (for example, **1.1 Subsections**). Sub-subsections must be numbered using three digits and their titles typed in bold typeface (for example, **1.1.1 Sub-subsections**). One blank line must be left before each title of the sections and one blank line before each title of the subsections and sub-subsections, with the exception of new pages.

4. EQUATIONS, TABLES AND FIGURES

4.1 Equations

Equations must be typeset with the same word processor. You may also type the equation in Mathtype (which is available at www.mathtype.com, with 30 days free trial), and use its default setting. All equations must be numbered and appeared in the following format (font type must be **TIMES NEW ROMAN**):

$$a + b = c \quad (1)$$

$$Z = Y \times (U + B) \quad (2)$$

4.2 Tables

Tables are to be centred. Tables must be numbered sequentially, with their title centered above the table.

4.3 Figures

All Figures will be reproduced in **black and white**. Figures must be drawn in ink or with good quality graphic software. Figures must be numbered and quoted in the text. Figures are centred, with their titles and reference centered below the figures.

5. ACKNOWLEDGEMENT

Acknowledgement, if necessary, is typed between conclusion of the paper and the references.

6. REFERENCES

The Harvard System of referencing must be used (see, for example, *Transportmetrica*). In the body of the text, papers or documents are referred to by the author's surname with the year of publication in parenthesis; if the quotation is itself in parenthesis, the year of publication is separated by a comma. If the reference has more than two authors, only the surname of the first author followed by *et al.* in italics will appear in the body of the text.

At the end of the paper, complete references must be given alphabetically by author's surname including: surname(s) and initials of author(s), separated by a comma, year of publication in parenthesis, title of the paper, title of the journal in italic typeface, volume of the journal, and first and last pages. In the case of books, the title of the book must be in italic typeface, with first letter capitals; the publisher and the city of publication must also be indicated. Examples:

Kanafani, A. and Abbas, M.S. (1987) Local air service and economic impact of small airports. *Journal of Transportation Engineering* 113, 42-55.

Button, K.J. (1982) *Transport Economics*. Heineman, London.

Nash, C.A. (1988) Integration of public transport: an economic assessment. *Bus Deregulation and Privatisation: An International Perspective*, eds J.S. Dodgson and N.P. Topham, pp. 17-46. Wiley, New York.

Grant, R.A. (1989) Building and testing a causal model and information technology's impact. *Proceedings of the Tenth International Conference on Information Systems*, Boston, MA, pp. 173-184.

Cardell, N.S. (1989) Extensions of multinomial logit: the hedonic demand model, the nonindependent logit model and the ranked logit model. Ph.D. Thesis, Harvard University, U.S.A.