

NOTES FOR PREPARING THE FULL PAPER

A. CORRAUTHOR ^a, B. AUTHOR ^b and C. COAUTHOR ^c

^a *Department of Civil and Structural Engineering,
The Hong Kong Polytechnic University, China*

Email: a.corr.author@polyu.edu.hk

^b *Department of Civil Engineering, The University of Hong Kong, China*

^c *ABC Corporation, U.K.*

ABSTRACT

The first section of the paper should be a single-paragraph abstract of up to 150 words, outlining the aims, scope and conclusions of the paper.

1. INTRODUCTION

The full paper, in **MS WORD** or compatible formats, should be submitted to the online submission website (<http://editorialexpress.com/hksts2010>) by *July 31, 2010*. If you cannot submit the full paper through online submission, please send a floppy disk or CD containing the full paper by airmail to:

Dr. Agachai Sumalee
Chairman of the 15th HKSTS International Conference
c/o Department of Civil and Structural Engineering
The Hong Kong Polytechnic University
Hung Hom, Kowloon, Hong Kong

Late submissions will not be selected for publication in the HKSTS Conference Proceedings.

The manuscript should be in English.

2. PAPER FORMAT

2.1 Margin

Set the paper size to A4 (210 mm wide by 290 mm deep) with 25 mm margins on all sides.

2.2 Fonts

Font size is Times New Roman typeface in 11 point pitch. For paper title, please set **Bold** and **FULL CAPITALS**.

2.3 Single Spacing

2.4 Paper Length Limit

The paper length limit is 8 pages maximum, including figures, tables, references, and appendices.

2.5 Paragraphing

- (a) Leave a blank line between paragraphs without indent.
- (b) Text should be left and right justified across whole page width, providing a vertical margin on

- both sides.
- (c) Two blank lines must be left before each title of the sections and one blank line before each title of the subsections and sub-subsections, with the exception of new pages.

3. STRUCTURE OF PAPER

3.1 First page

The first page of the manuscript must contain the following, and in the order specified below:

- a) The Paper Title
- b) The Author Name(s)
- c) Author Affiliation(s)
- d) An Abstract

3.1.1 Positioning of Paper Title, Author Names and Author Affiliations

- a) Paper title to be centred
- b) Leave one blank line between the paper title and author names.
- c) Leave one blank line between author names and author affiliations.
- d) Both author names and author affiliations to be centred.
- e) Leave two blank lines between author affiliations and abstract.

3.2 Second and following pages

These include the main body of the paper, divided into sections and (optionally) subsections with sub-subsections. Sections must be numbered and their title typed in bold capitals (for example, **1. SECTIONS**).

Subsections must be numbered using two digits and their titles typed in bold typeface (for example, **1.1 Subsections**). Sub-subsections must be numbered using three digits and their titles typed in bold typeface (for example, **1.1.1 Sub-subsections**). Two blank lines must be left before each title of the sections and one blank line before each title of the subsections and sub-subsections, with the exception of new pages.

4. EQUATIONS, TABLES AND FIGURES

4.1 Equations

Equations must be typeset with the same word processor. Equations are to be centred and the equation reference is to be right justified. Equations must be numbered and appear in the following format:

$$a + b = c \tag{1}$$

4.2 Tables

Tables are to be centred. Tables must be numbered sequentially, with their title centered above the table. Example:

Table 1. Sample of Table

Regions	A	B
Asia	4	50%
Europe	3	40%
Africa	3	20%
America	4	50%

4.3 Figures

All Figures will be reproduced in black and white. They must be drawn in ink or with good quality graphic software. Figures are to be centred, with the reference and caption to be centred below the figure. All Figures must be quoted in the text. Example:

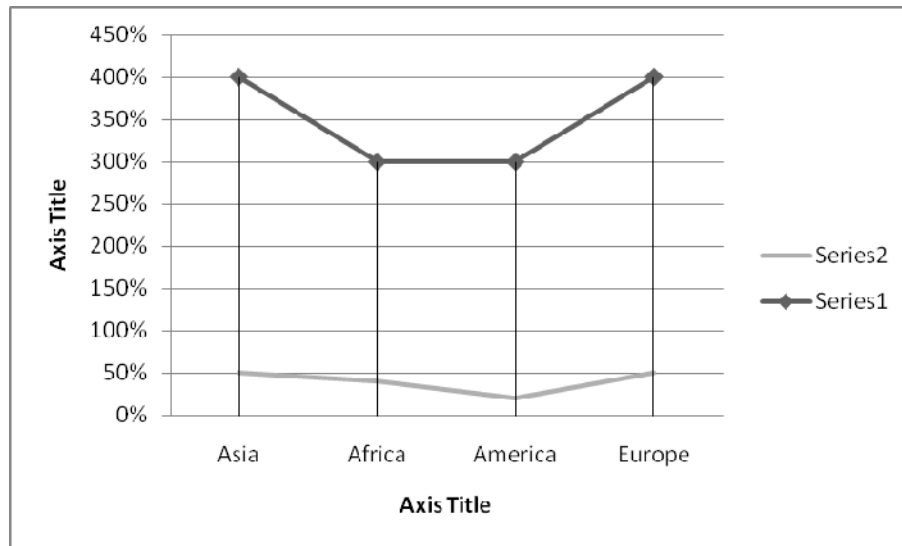


Figure 1. Sample of figure

REFERENCES

The Harvard System of referencing must be used (see, for example, *Transportmetrica*). In the body of the text, papers or documents are referred to by the author's surname with the year of publication in parenthesis; if the quotation is itself in parenthesis, the year of publication is separated by a comma. If the reference has more than two authors, only the surname of the first author followed by *et al.* in italics will appear in the body of the text.

At the end of the paper, complete references must be given alphabetically by author's surname including: surname(s) and initials of author(s), separated by a comma, year of publication in parenthesis, title of the paper, title of the journal in italic typeface, volume of the journal, and first and last pages. In the case of books, the title of the book must be in italic typeface, with first letter capitals; the publisher and the city of publication must also be indicated. Examples:

- Kanafani, A. and Abbas, M.S. (1987) Local air service and economic impact of small airports. *Journal of Transportation Engineering* 113, pp. 42-55.
- Button, K.J. (1982) *Transport Economics*. Heineman, London.
- Nash, C.A. (1988) Integration of public transport: an economic assessment. *Bus Deregulation and Privatisation: An International Perspective*, eds J.S. Dodgson and N.P. Topham, pp. 17-46. Wiley, New York.

- Grant, R.A. (1989) Building and testing a causal model and information technology's impact. *Proceedings of the Tenth International Conference on Information Systems*, Boston, MA, pp. 173-184.
- Cardell, N.S. (1989) Extensions of multinomial logit: the hedonic demand model, the nonindependent logit model and the ranked logit model. Ph.D. Thesis, Harvard University, U.S.A.